



PERMIT APPLICATION

Please allow 15 business days to process your permit

Brittany McNamara, Compliance Coordinator
570-643-9320 | compliance@arrowheadlakepa.net

Date: _____

Property Owner(s) Name: _____

Lot-Block-Section: _____ ALCA Address: _____

Township: _____ Email: _____

Home Phone #: _____ Cell Phone #: _____

Contractor's Name: _____ Phone #: _____

Contractor's Address: _____

PERMIT REQUESTED (indicate all that apply)

TYPE OF PERMIT	FEES
1. New Home.....	\$ 420.00
2. Clearing Trees/Brush (New Construction).....	\$ 105.00
3. Well.....	\$ 105.00
4. Sewer Permit Fee.....	\$ 150.00
5. New Septic System <i>***no fee for replacing old septic tank***</i>	\$ 158.00
6. Accessory Buildings: (Sheds, Detached Garages, Carports, etc.).....	\$ 55.00
7. Additions, Alterations:	
a. With Footers- Slabs, Block, Poured, etc.....	\$ 155.00
b. Without footers.....	\$ 80.00
8. Percolation/Probe Tests.....	\$ 130.00
9. Dock Installation.....	\$ 55.00
10. Tarp on Roof <i>***valid for 6 months/repairs must be done within that time***</i>	(No Fee)
11. Painting-House/Siding/Accessory Building (Please submit color sample).....	(No Fee)
12. Changes to Existing Driveway(s).....	(No Fee)
13. Outdoor Lighting.....	(No Fee)
14. Treehouses.....	(No Fee)
15. Fences.....	(No Fee)
16. Hot Tub Installation.....	(No Fee)
TOTAL DUE: \$ _____	



Upon issuance of permit(s), dues & sewer fees (if applicable) will be billed/prorated to reflect improved property rate.

NOTICE: Make certain you are familiar with the building code regulations of the Township your residence is located in and ALCA Regulations. It is the responsibility of the homeowner to ensure that all necessary inspections are conducted. Failure to comply with ALCA Rules & Regulations will subject the Property Owner to fines. A copy of ALCA Rules & Regulations may be obtained at Member Services or on our website: www.arrowheadlakepa.net

WETLANDS: Each property owner, builder, excavator, or anyone discharging into or distributing wetlands shall be responsible for their own action and are subject to consequences under applicable State and Federal Laws.

The Association, its Officers, Directors, agents, employees, and committee members, whether or not they are salaried, and any other person acting on behalf of the Association, shall assume no responsibility for the action or inaction of the Owner(s) and/or Builder(s) in dealing with Wetlands, or for non-compliance with Wetlands statutes and the Rules & Regulations of the Agencies in jurisdiction. The undersigned Owner(s) and Builder(s) hereby further agree to save and hold harmless the Association, and the persons referred to above, from any claim or liability arising from any failure of the Owner(s) and/or Builder(s) to comply with all necessary requirements.

I/We understand that failure to comply with inspection requirements or any other Rules & Regulations of ALCA, including starting fires without ALCA's written permission may result in barring responsible parties from further work at ALCA and/or applicable Association fines.

IT IS UNDERSTOOD AND AGREED THAT ALCA ASSUMES NO LIABILITY, RESPONSIBILITY, OR OBLIGATION OF PERFORMANCE BY VIRTUE OF ITS ADOPTION OF A BUILDING CODE, THE ISSUANCE OF ALCA PERMITS PERTAINING THERETO, AND/OR INSPECTIONS PERFORMED IN FURTHERANCE OF ITS RULES & REGULATIONS AND/OR BUILDING CODE. ALCA IS NOT AND SHALL IN NO WAY BE LIABLE TO THE OWNER, APPLICANT, OR BUILDER, ITS HEIRS, SUCCESSORS, AND/OR ASSIGNEES FOR THE PERFORMANCE OR ANY ACT OR FOR THE FAILURE TO PERFORM ANY ACT REQUIRED, INTENDED, OR CONTEMPLATED IN CONNECTION WITH THE ENFORCEMENT OF ITS RULES AND REGULATIONS AND OUR OWN CODE. NEITHER SHALL ALCA BE HELD LIABLE FOR ANY ACT OF OMISSION, NEGLIGENCE, INTENTIONAL OR UNINTENTIONAL ERRORS COMMITTED BY OWNER(S) AND /OR BUILDERS IN THE PERFORMANCE OF ANY WORK INDICATED ON THIS FORM.

PROPERTY OWNER(S) AND CONTRACTOR MUST SIGN THIS APPLICATION.

OWNER'S SIGNATURE _____ DATE _____

OWNER'S PRINTED NAME _____

OWNER'S SIGNATURE _____ DATE _____

OWNER'S PRINTED NAME _____

CONTRACTOR'S SIGNATURE _____ DATE _____

CONTRACTOR'S PRINTED NAME _____

EXCEPT FOR ENVIRONMENTAL OR SAFETY EMERGENCIES AS DETERMINED BY THE ASSOCIATION'S ENVIRONMENTAL OFFICER, NO PERMITS SHALL BE ISSUED UNLESS ALL PROPERTY ACCOUNT BALANCES ARE PAID IN FULL.

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